

5.3.2. Details of Office of Student Affairs along with various facilities offered for student welfare

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About the AU Student Affairs:

The Office of Student Affairs of the Adamas University is dedicated to the welfare of the students by facilitating their overall development through academics and co-curricular activities. It intends to create a positive environment by encouraging fruitful interactions among students and faculties and thereby, facilitate their progress in both academic and non-academic activities.

Objectives of the Office of Student Affairs

- To ensure adequate provision of all welfare services to students.
- To facilitate effective communication between the student community with the University Administration.
- To facilitate the effective management of all club activities within the University.
- To offer guidance and counselling in all respects to students in times of need.
- To develop and sustain recreational activities for all students.
- To maintain a positive environment in the university, is favourable to learning, by ensuring a safe and secure environment.
- To foster a realistic and integrated identity; enhance their self-efficacy; develop their interest, abilities, and emotional management.
- To promote the overall growth and development of the students and ensure productive academic growth for all.

Activities of the Office of Student Affairs:



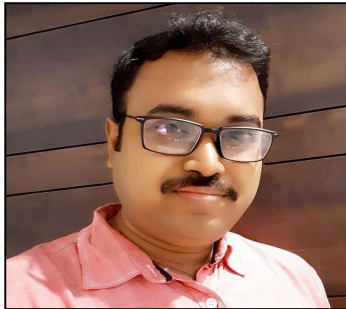
Office of Student Affairs



Dr. Sumona Datta
HoD, Department of Behavioral Science
Assistant Dean, Student Affairs
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School Representatives:

School of Basic & Applied Sciences:



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School of Business & Economics



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School of Engineering and Technology



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School of Life Science and Biotechnology



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School of Media and Communication



Ms Swati Chandak
Assistant Professor
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School of Medical Science



Mr. Saptarshi Sanyal
Assistant Professor
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Student Facilitation Centre: One-Stop Solution for all Students

Adamas University has taken a unique initiative for students by establishing “STUDENT FACILITATION CENTER”. The aim of the centre is to provide you with a single-window solution for all your queries and problems. We take pride in creating and sharing a welcoming space for all the students in the real-time and virtual world. During your life at Adamas, the Centre will try to resolve all of your issues.

Visions of the Student Facilitation Centre:

- Providing important services under one roof to the students
- To facilitate and resolve the students’ non-academic issues
- To reduce the response time and increase the satisfaction quotient among the students

Services Provided:

- Documents and Information related to Examination Department
- Documents and Information related to the Office of the Registrar
- Information related to IT Support
- Information related to Accounts Department

Issues for which you may contact SFC:

Unit	Services Provided
Office of the Registrar	
Issuance of different types of Bonafide Certificate	Issuance of Migration Certificate
Issuance of Transfer Certificate	Issuance of Character Certificate
Rectification of Student Personal Data	Re-admission
Student Credit Card Scheme	Refund of Caution Deposit
Issuance of Temporary Identity Card	
Office of the Controller of Examinations	
Issuance of Provisional Degree Certificate	Issuance of Transcript
Issuance of Grade Card, Degree Certificate, Rank Certificate, Percentage-CGPA Equivalent Certificate	Issuance of Honours Equivalent Certificate
Student Data Verification (External Agencies)	

Accounts Department	
Extension of Payment of Fees	Concession/Waiver of Fees
Refund of Provisional Fees	Refund of Excess Fee
Waiver of Fine	Issuance of Fee Receipt
Transport Department	
Availing Transport Facility	Discontinuation of Transport Facility
Hostel	
Availing Hostel Facility	Discontinuation of Hostel Facility
Visiting Hostel Room	
CDC	
Alumni related issues	
IT	
IT related issues	

Adamas University Clubs:

Adamas University has 16 clubs which cater to the co-curricular needs of the students. The club activities are chiefly coordinated by Student Representatives while the Faculty Mentors supervise all activities. These include organizing students' events, inviting guests for interacting with students, organizing competitions, doing technical projects and even publishing articles and patents.

Briefs about Clubs:

1. Musicorum Club:

The Club aims at encouraging students to organize music-related events. Eastern, Western, Classical as well as instrument sessions are conducted throughout the year. The students also collaborate with different clubs and make videos to encourage the participants.

Faculty Mentor: Dr. Kaushayee Banerjee, Associate Professor, Department of Language & Literature

2. Robotics and AI Club

This Club was founded on 28th November 2017. We are housed on the 1st floor of the Electronics and Communication Engineering block of Adamas University. The Club follows the full student policy of "For the student, Of the student and By the student". In Robotics and AI society students innovate, tackle real life problems, engineer the technology. Students organize earning sessions, hands-on sessions for our members and mentor them for the future. Students work with Computer Vision and AI, designing and fabrication of PCB's developing automation technologies and IOT technologies for different industrial purposes and much more.

Faculty Mentor: Dr. Rupanwita Das Mahapatra, Assistant Professor, Department of Electronics & Electrical Engineering

3. Jhankar Club

The Dance club called "Jhankar" at Adamas University promotes cultural diversity by boosting up the morale of students and by highlighting the talent of dance and creativity. It provides artists an opportunity to demonstrate their talents and to explore their artistic side.

Faculty Mentor: Dr. Kasturi Mukherjee, Assistant Professor, Department of Geography

4. Health Club:

Our club mainly focuses on mental fitness, personality development, and hygiene along with the physical fitness of our members. We organize many interesting and knowledgeable sessions like yoga, meditation, personal grooming, basic counseling, diet and nutrition classes, etc.

Faculty Mentor: Ms. Nabamita De, Assistant Professor, Department of Sociology

5. Quiz Club:

The vision of the Quiz club (Inquizitive minds) is given below - To disseminate knowledge and to stimulate inquisitiveness; To increase awareness of diverse, socially relevant, and technologically related topics; To foster a spirit of camaraderie among all participants via quiz.

Faculty Mentor: Dr. Arindam Mitra, Professor, Department of Microbiology

6. Kissewala – Film Club

Kissewala, the Film Club of Adamas University stemmed from the mutual love of Film-making and Film Appreciation. The primary aim of the club is to nurture and encourage our members' (Students) mutual passion for films and filmmaking.

The objectives of "Kissewala" film Club are

- To appreciate and discuss the art of filmmaking, films, and filmmakers.
- To organise events with Industry stalwarts to hold insightful masterclasses on specific niches related to Films and filmmaking.
- To organise and Participate in several Film Festivals.
- To organise Inter-University Film Screenings.
- To have Masterclasses and sessions with Industry stalwarts

To further boost the understanding and interest of filmmaking and films in our members. Kissewala has organized sessions on technicalities, analysis, and history of certain genres of films.

Faculty Mentor: Ms. Noveena Chakraborty & Mr. Soumya Suvra Das, Assistant Professor, Department of Journalism & Mass Communication

7. Biotechnology Club

Adamas Biotechnology club is a perfect entrepreneurial platform to create opportunities among the students to implement their innovative ideas. We learn... We encourage... we create...

Adamas Biotech Club sees itself as a platform to foster a community of members with shared interests in Biotechnology. We seek to build a connection between Bio-enthusiasts and those who are actively involved in the industry.

Faculty Mentor: Dr. Manoj Kumar Singh, Assistant Professor, Department of Biotechnology

8. Katha Kolaaj – Recitation Club

Katha Kolaaj is the platform where students are encouraged to nurture their creative instincts through recitation, elocution, and on-stage anchoring. They participate in all the cultural activities organized by the university. Our club keeps organizing different kinds of cultural programs, webinars, workshops, and competitions throughout the year. Previously our members were selected to perform on Akashbani and to participate in international programs to celebrate 21st February, the International Mother Language Day. Team Katha Kolaaj themselves write unique scripts and perform accordingly to celebrate various special days like Mahalaya, Paila Baishakh, 15th August, etc. Thus, they get training in creative writing also. We believe that creativity is the intellectual outcome of an individual and at the same time creativity gets its best shape when it is practiced with collective emotions. So, at the end of the day, we are a well-bonded family sharing immensely positive energy, enthusiasm, cultural vibes, and creative quest.

Faculty Mentor: Dr. Sreeparna Roy, Assistant Professor, Department of Language & Literature

9. Scribbler's Club

Scribblers Club is an Informal Association to provide a platform for students to learn the writing skills and to encourage them to inculcate the writing habit. It also provides opportunity to express their views, ideas and opinions about a topic in writing.

Faculty Mentor: Ms. Debopriya Ghatak, Assistant Professor, Department of Behavioral Science

10. Nature Nurturers: Environment Club

“Those who contemplate the beauty of the earth find reserves of strength that will endure as long as life lasts. There is something infinitely healing in the repeated refrains of nature-the assurance that dawn comes after night, and spring after winter. In nature, nothing exists alone.” - Rachel Carson in Silent Spring. The Environment Club was established in 2019 with the vision of infusing sensitivity coupled with a sense of responsibility into future citizens. A deep sense of appreciation and gratitude for the environment is what is required in human society now. The club was renamed “The Nature Nurturers” in August 2020. The club is working with a vision where fun-filled activities will eventually lead to an environmentally educated society following environmentally sustainable practices

Faculty Mentor: Dr. Indrani Ghosh, Assistant Professor, Department of Chemistry

11. Actomaniac: Drama Club

The Actomaniac Club caters to students interested in Theatre and acting. The club works towards honing acting skills along with training them to understand the various nuances of theatre and performance. Different forms of Theatre are practiced within the purview of the Actomaniac Club.

Faculty Mentor: Ms. Rimi Nandy, Assistant Professor, Department of Language & Literature

12. Entrepreneurship Club:

The Club is dedicated to promoting the spirit of entrepreneurship among students throughout the university and make and bring next sustainable start-ups from our universe and our State.

Faculty Mentor: Ms. Soodipa Chakroborty, Assistant Professor, Department of Mechanical Engineering

13. The Inklings Book Club:

At the Inklings, our aim is to inculcate the love for reading in young minds. We endeavour to bring literary texts to life through debates, discussions, and presentations.

Faculty Mentor: Mr. Agnibha Banerjee, Assistant Professor, Department of Language & Literature

14. CSR – Empathy Club:

The CSR club aims to create awareness and emotionally sensitize students toward the underprivileged part of society. The Club realizes that community service is one of the essential elements of true education. The main purpose of the club is to cultivate a spirit of social entrepreneurship among students through which they will learn to embrace the responsibility to the community and society.

Faculty Mentor: Dr. Jhilli Das (Tewary), Associate Professor, Department of Behavioural Science

15. Artisam Club

Adamas Artsysm club is a platform for aspiring artists. We encourage our students to express their talents and skills in Photography, painting, and sculpture. We have got people with exclusive talents who haven't yet showcased them. With its tagline, Artsysm makes an attempt to encourage young talents of the university and help them explore their skills and master them. The Club is looking forward to conducting seminars and webinars in the coming days, where live sessions will be held with some renowned personalities. Activities and competitions of interest will be contested among the members. Exhibitions are mandatory to know each other and their skills better, hence exhibitions will be held periodically. Apart from just photography, Artsysm encourages different genres of paintings as well, like sketching, doodling, detailed designing, mandala art, and so on.

Faculty Mentor: Mr. Tanmoy Samanta, Graphic Instructor, Department of Entertainment Media

16. Cy-Coders Club

The Cy-Coders Club was established in December 2021 with the following objectives: (a) Performing real-life projects; (b) Enhancing students' knowledge to focus on a proper domain of Cyber Security and coding; (c) Beginners can choose the right path (e.g. Network penetration, web penetration, forensics, app development and deployment, testing, analysis) based on their choice; (d) Every student will get equal opportunity to join the club; (e) Enhance students' knowledge on problem solving; (f) Club will lead students for further research progress on this field of Cyber Security and Coding; (g) Giving primary overview on coding languages; (h) To establish a coding culture on campus; (i) To reach every person who is passionate about coding; (j) The club workspace will be more of virtual.

Faculty Mentor: Ms. Riya Sil & Mr. Gulfishan Gobin, Assistant Professor, Department of Computer Science

Name of the Club	Faculty Mentors	Student Coordinator 1	Student Coordinator 2
Dramatics Club (The Actomaniacs)	Ms. Rimi Nandy	Sujana Chatterjee, B.Ed. - II	Prithwish Panda, B.Sc. Media Technology - III
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	rimi.nandy@adamasuniversity.ac.in	sujana.chatterjee@stu.adamasuniversity.ac.in	prithwish.panda@stu.adamasuniversity.ac.in
Film Club (Kissewala)	Ms. Noveena Chakravorty / Mr. Soumya Suvro Das - Co-assist	Bagisha Ganguly, SOLACS, BA Eng - II	Abhirup Sengupta, SOMCF, BAJM - V
	8800224236 / 9903343091	Ph No.: 9874784676	90384 11067
	noveena.l.chakravorty@adamasuniversity.ac.in	bagishaganguly@stu.adamasuniversity.ac.in	abhirup.sengupta@stu.adamasuniversity.ac.in
	soumyasuvra.das@adamasuniversity.ac.in		
Music Club (Musicorum)	Dr. Kausheyee Banerjee	Sayani Bhattacharyya, SOLB, B.Sc. (Micro) - II	Soumyadeep Datta, SOBE, BBA - II
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Social Work Club (Empathy)	Dr. Jhilli Das	Birhu Nayak, SOE, B.Ed. - III	Brati Chakraborty, B.Sc. (Bio) - IV

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Writers' Club (The Scribblers)	Ms. Debopriya Ghatak	Arindam Das, SOLJ, BBA - LLB - V	Neha Sarkar, SOLACS, B.A.(Eng) - III
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Painting, Sculpture & Photography Club (Artsym)	Mr. Tanmay Samanta	Sabir Alam, SMCF, BAJMC - V	Rupa Jana, SMCF, BAJMC - III
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Book Club (The Inklings)	Mr. Agnibha Banerjee	Basundhara Dasgupta, SOLACS, B.A.(Eng.) - III	Debraj Biswas, SOLACS, B.A. (Eng) - III
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Robotics & AI Club (Robotics & Artificial Intelligence)	Ms. Rupanwita Das Mahapatra	Diganta Das, SoET, B.Tech - IV	Aditi Mitra, SOET, B.Tech (CSE) - III
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Entrepreneurship Club	Ms.Soodipa Chakraborty	Shaswata Kapat, SoLJ, B.Sc.-LLB - VII	Debopam Sarkar, SoBE, B.Com. - III
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Recitation Club (Kotha Kolaaj)	Ms. Sreeparna Roy	Rika Mukherjee, SOLACS, B.A.-Eng. -IV	Debaditya Saha, SOBE, B.Sc. (Eco) - IV
	9830509332	Ph No.: 7407719762	Ph No.: 7384512553
	sreeparna.roy@adamasuniversity.ac.in	rika.mukherjee@stu.adamasuniversity.ac.in	debaditya.saha@stu.adamasuniversity.ac.in
Health Club (The CrossFit)	Ms. Nabamita De	Suman Kalyan Sanki, SoPT, B.Pharm - IV	Animesh Dutta, SOPT, B.Pharm - IV
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Dance Club (Jhankar)	Dr. Kasturi Mukherjee	Debkanya Dey, SOLACS, M.A. (Sociology) - II	Debanjan Maity, SOET, B.Tech (CSE) - VI
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Bio-Tech Club	Dr. Manoj K. Singh	Srijan Chatterjee, SOLB, B.Tech (Bio) - VI	Ibtisam Parween, SOLB, B.Sc. (Bio) - V
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Environment Club (Nature Nurturers)	Dr. Indrani Ghosh	Milan Suryadipta Das, B.Sc. (Biotechnology) - V	Debjani Gupta, B.Sc. (Biotechnology) - V
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	indrani.ghosh@adamasuniversity.ac.in	milan.suryadipta.das@stu.adamasuniversity.ac.in	debjani.gupta@stu.adamasuniversity.ac.in
Quiz Club (Inquizitive Minds)	Dr. Arindam Mitra	Agnieswar Basak, SOE, B.Ed.-II	Sudipta Pal, SOE, B.Ed.-II
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Cy-Coder's Club	Ms. Riya Sil & Mr. Gulfishan Mobin	Anurag Pattanayak	Bikram Ghosh
	9007703167 6290498125	Ph. No. 6295626955	Ph. No. 8443979895
	riya.sil@adamasuniversity.ac.in gulfishan@adamasuniversity.ac.in	anurag.pattanayak@stu.adamasuniversity.ac.in	bikram1.ghosh@stu.adamasuniversity.ac.in

Students' Wellness Centre

The faculties of the Department of Behavioural Science offer Counselling Services to all students of Adamas University. If you are facing any problem regarding your studies, your relationship with your friends and family, if you are always feeling sad or not being able to enjoy any activity, if you are feeling too stressed, please contact the Department of Behavioural Science.

Contact details:

Department of Behavioural Science
Room no: 3104, Electronics & Communication Building

Coordinator:

Ms. Debopriya Ghatak
Assistant Professor
Department of Behavioural Science
Email at: debopriya.ghatak@adamasuniversity.ac.

Counsellors:



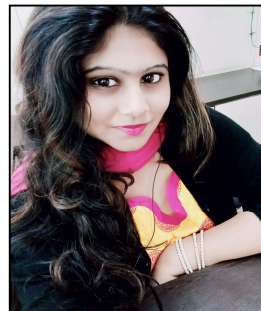
Dr. Jhilli Das Tewary
Associate Professor
Department of Behavioural Science



Dr. Sweta Sah
Assistant Professor
Department of Behavioural Science

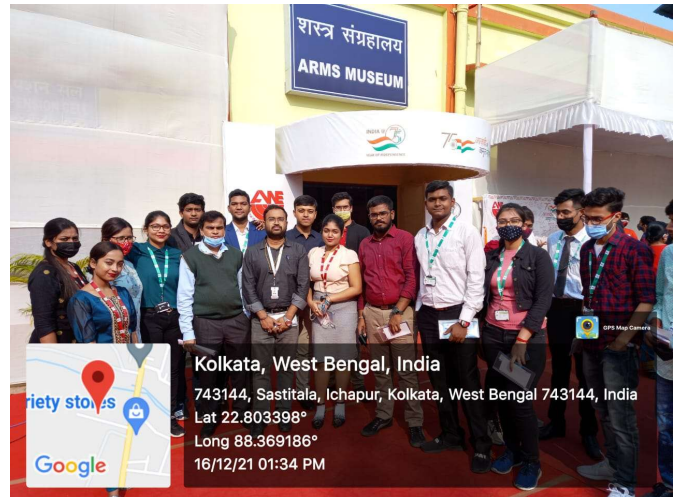
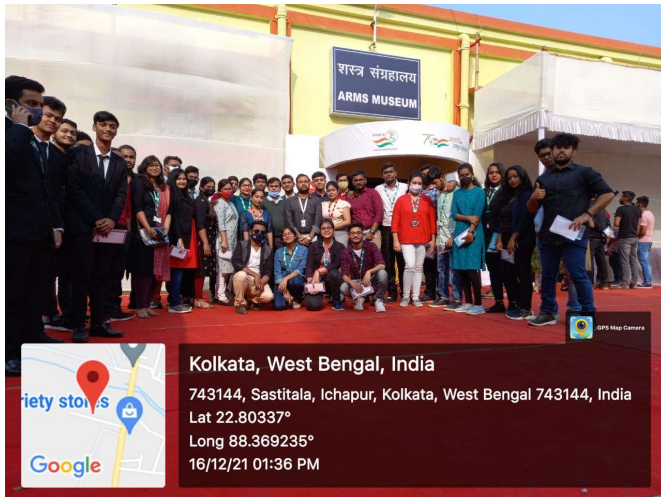


Dr. Sumona Datta
Assistant Professor
Department of Behavioural Science

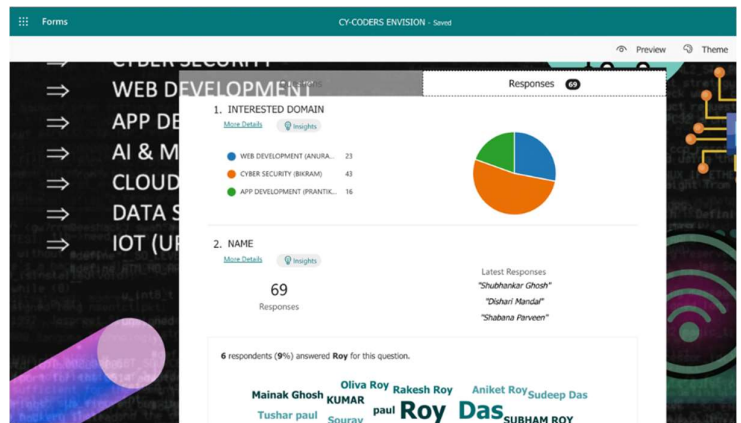
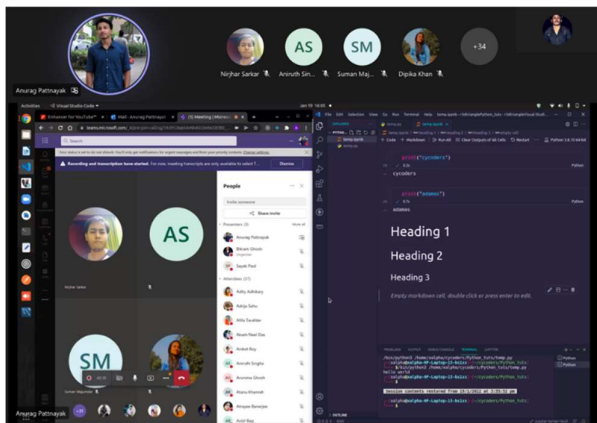


Ms. Debopriya Ghatak
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Department of Behavioural Science

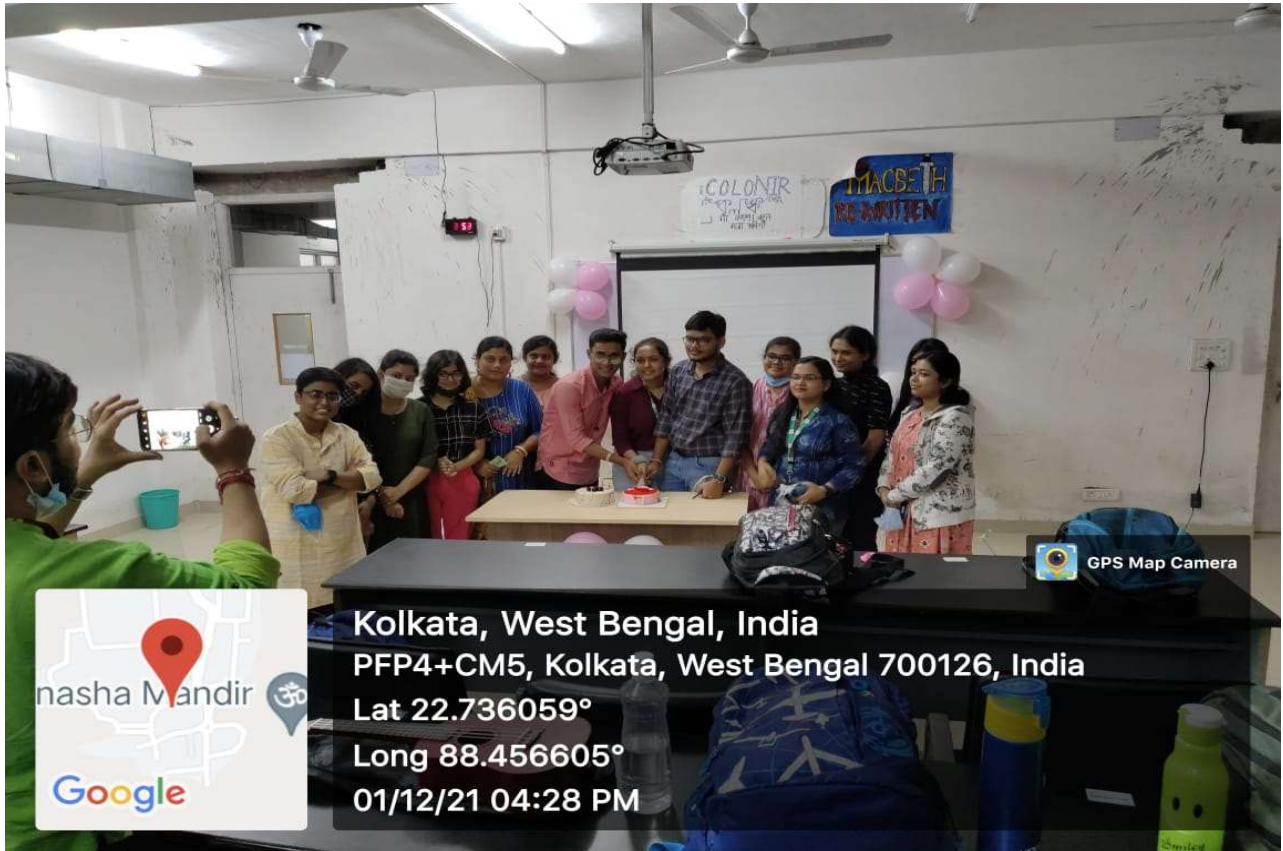
Student Events:



Dated: 16.12.2021
Student Visit to Ichhapore Rifle Factory



Activities of Cy-Coder's Club



**Student session of Katha-o-Kolaaj club
Date: 01/12/2021**



**Visit to orphanage
Activity of Empathy Club**

Celebrating the World Wetlands Day

2nd February, 2022

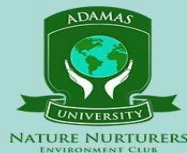
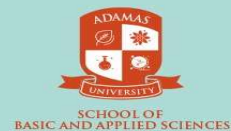
Topic: **Wetlands: Synonym for Life**

Organised by:
**Adamas Environment Club (Nature Nurturers) and
Faculty of Environmental Science
(Dept. of Chemistry)**

Event time: **3:30 PM**

Meeting platform: **MS Teams**

Meeting link:
<https://bit.ly/3GiF0fS>



Speakers



Dr. Indrani Ghosh
Club Mentor of AU Environment
Club and Assistant Professor,
Environmental Science



Dr. Prantik Banerjee
Assistant Professor,
Environmental Science



Dr. Tanmoy Kumar Dey
Assistant Professor,
Environmental Science

Moderators



Mr. Mriganka Saha
Student Coordinators

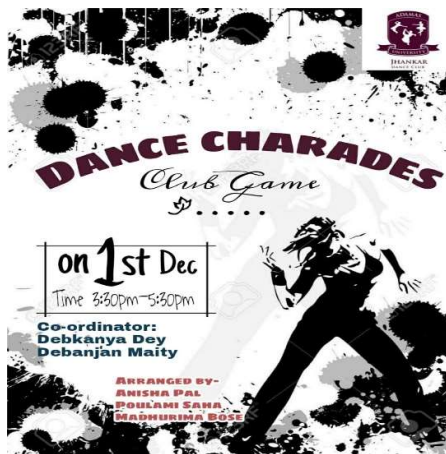


Ms. Saptarni Chakraborty
Student Coordinators

For any queries please contact:
Mriganka Saha (9123361389)

Activity of the Nature Nurturer Club

Date: 02.02.2022

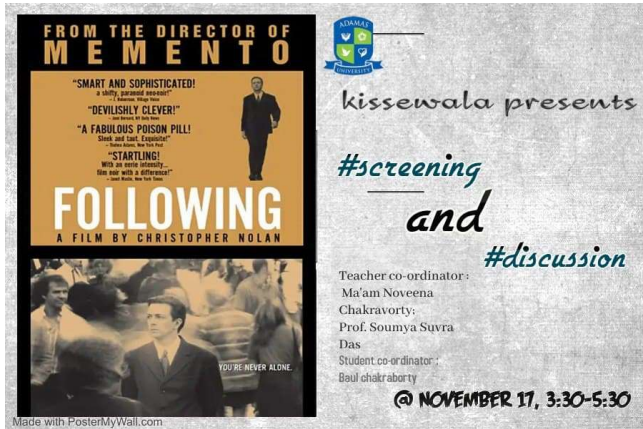




Weekly activities of Jhankar (Dance) Club



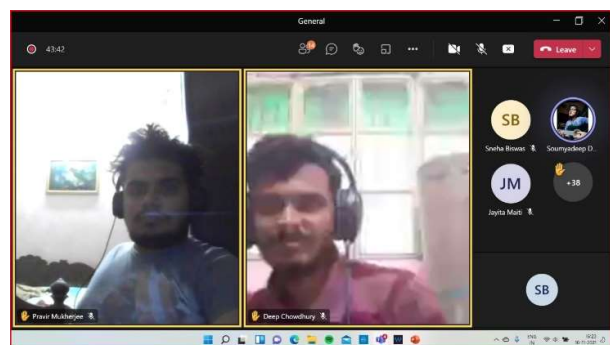
**Film Screening for students
Kissewala (Film) Club
Date: 01.12.2021**



**Virtual Film Screening for students
Kissewala (Film) Club
Date: 17.11.2021**



**Musicorum Club Weekly activity
Date: 01.12.2021**



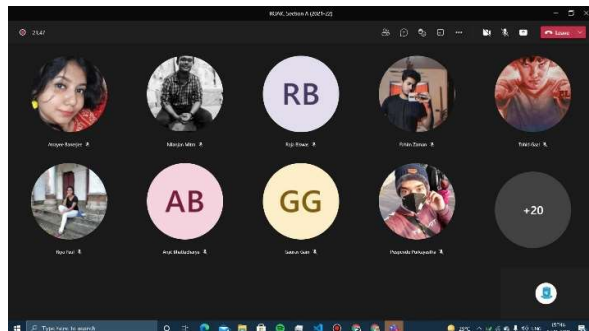
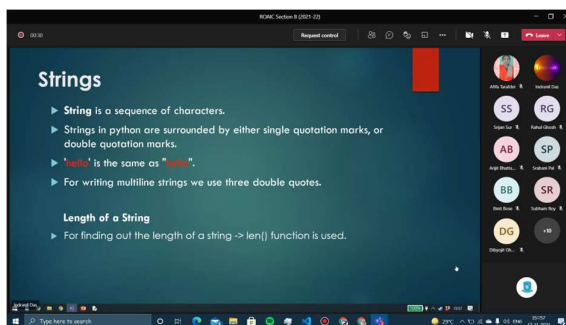
**Musicorum Club Weekly activity
Date: 08.11.2021**



Musicorum Club Weekly activity
Date: 15.11.2021



Weekly Activity
Robotics & AI Club
Date: 01.12.2021



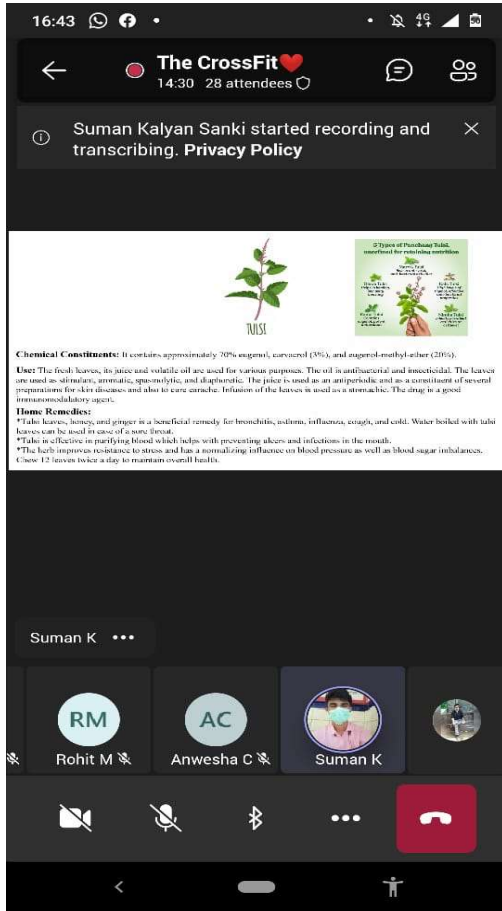
Weekly Activity
Python learning session
Robotics & AI Club
Date: 17.11.2021



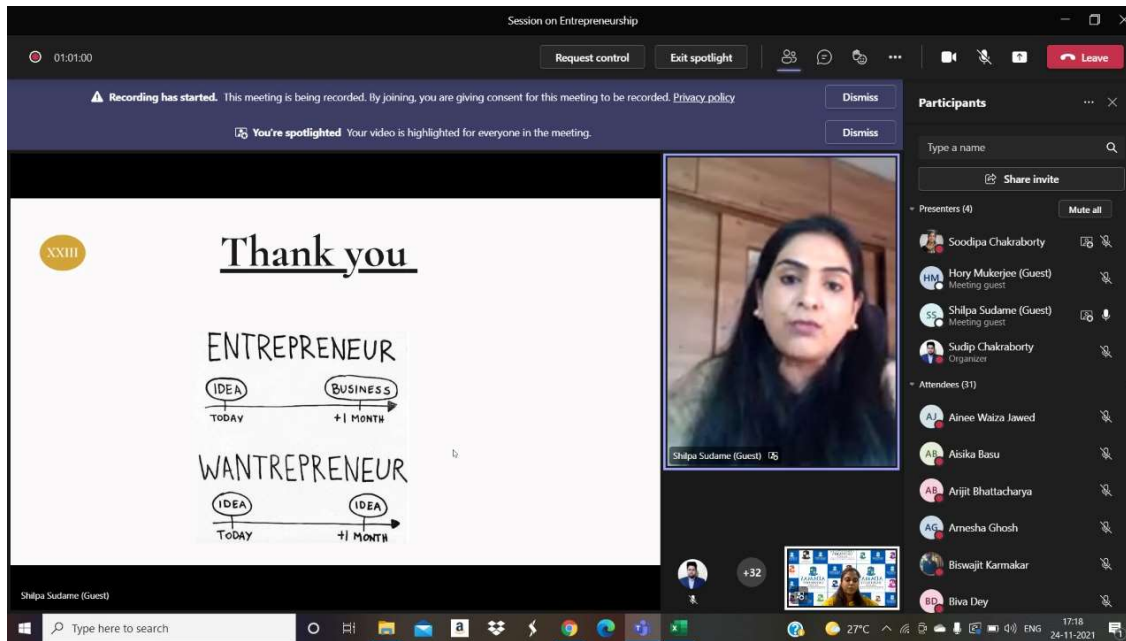
**Weekly Activity
Robotics & AI Club
Date: 08.12.2021**



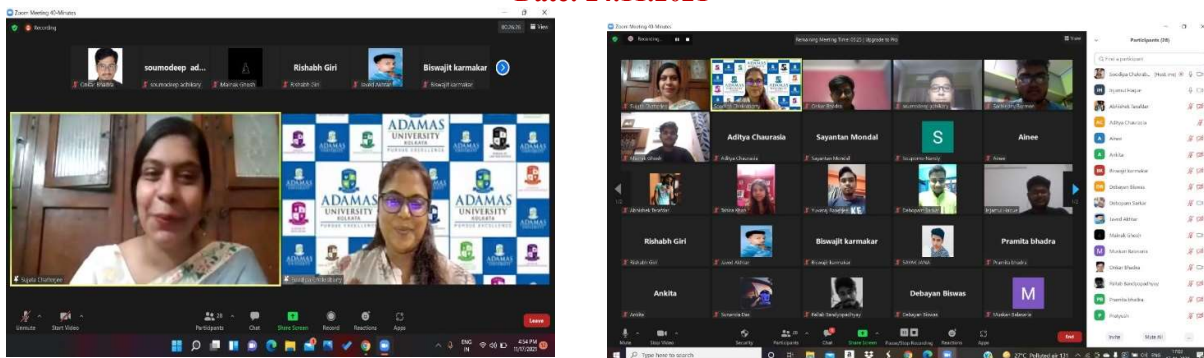
**World AIDS Day Celebration
Crossfit Health Club
Date: 01.12.2021**



Weekly Activity
Crossfit Health Club
Date: 19.01.2022



**Webinar on Elements of Entrepreneurship
Adamas Entrepreneurship Club
Date: 24.11.2021**



**Weekly Session on Elementary Inventions
Adamas Entrepreneurship Club
Date: 24.11.2021**



**Weekly Activity
Adamas Biotechnology Club
Date: 24.11.2021**

ADAMAS BIOTECHNOLOGY CLUB PRESENTS
Expertopedia
(SERIES OF LECTURES)
Topic: Biofuel and their future perspective
Speaker
Dr. Srijoni Banerjee
Assistant Professor
Department of Biotechnology
19 January 2022, Wednesday Time: 3:30 PM
ONLY ON: Microsoft Teams
Meeting link:
<https://surl.ms/AId>

**Webinar on Biofuel and their Future Perspective
Adamas Biotechnology Club
Date: 19.01.2022**

Sumona Datta

**Dr. Sumona Datta
Assistant Dean – Students' Affairs
Head – Department of Behavioral Science
Adamas University
Kolkata**